

Minutes: Buildings and Facilities Committee

(former Civic Center Committee)

Wednesday, Nov. 12, 2025

Alumni Hall, Second Floor Conference Room

- Attendees: Charlie Atwood; Burnie Allen; Rick Dente; Art Dessureau; Paula Dolan; Brent Gagne; Matt Flaherty; Brent Gagne; Sue Higby
Committee absence: Jon Valsangiacomo;
 - Others in Attendance: Tom Baker; Jim McWilliam; Jeff Bergeron;
- Minutes for the Nov. 12, 2025 meeting prepared by Sue Higby.

The meeting was called to order by Chair Charlie Atwood at 8:00 AM.

1. Minutes for the October 8, 2025 meeting were reviewed. A motion to accept the minutes was made by Rick Dente, seconded by Paula Dolan, and affirmed by the Committee.
2. Visitors and Communications – Invited guest Matt Morrisette from Black Bears Hockey did not attend.
3. Digital Communications – Matt Flaherty
 - Matt is incorporating flyers created by Michelle La Barge-Burke, key activities, and AUD history (as “filler”) provided by Sue Higby. He hopes to collaborate with the Coyotes team to expand followers on FB and Insta (from 83/72 respectively).
4. Auditorium Upgrade Project
 - According to Tom Baker, Barre remains in a “holding pattern” given the federal government shut-down as Barre waits to obtain response to request for a 1-step process (Design/Build) for the scope of work. The estimated schedule of an April 1 shutdown and the re-opening on Nov. 1 remains a possibility. Three RFP bids were received.
 - This 1-step process would potentially be the process. Baker is sending a document forward that is scheduled to be on the City Council agenda Nov. 18.
 - Higby asked how/when the Committee would receive this information; Baker stated he would send this document, shared with Council, to members.
 - The Scoreboard Project received funding from a local private donor. The Committee will send a signed thank you card (obtained by Paula Dolan for the next Committee session).
 - Michelle La Barge-Burke is programming the electronic sign on Main Street in advance, which makes listings current.

5. Civic Center Fund

- Charlie Atwood led a discussion about priority uses for the Civic Center Fund. The discussion included these key activities: (1) Setting up the AUD with volleyball nets/gear; (2) Cutting the curb away at the entrance to the AUD from parking lot (to end tripping hazard), and re-painting the area for crossing; (3) Improving the entrance to the BOR (e.g., improved locking system and signage); (4) Maintaining funds for the AUD upgrade project (Though the \$100,000 match that was previously approved by the Committee isn't required, the Committee will need to provide some funds from the Civic Center Fund to help fill gaps in funding, once the project moves forward.)

6. Marketing Report – Jim McWilliam

A written report will be provided by McWilliam.

7. Staff Report – Tom Baker

A report (11/11/25) was provided by Baker, focusing on: Public Safety Building RTU replacements; City Hall fire alarm system; Zamboni purchase; BOR floor replacement and AUD-City Hall renovations documents were prepared.

Higby departed meeting at approximately 9:15AM, before the meeting concluded. Final details will be appended to this set of minutes.